

Harden Village Council



Clerk: Ken Eastwood, Harden Village Council, PO Box 572, Keighley BD21 9FE
clerk@hardenvillagecouncil.gov.uk 07850 049 487

Dear Councillor,

You are summoned to attend the next meeting of Harden Village Council, to be held on **Thursday 12th January, 2023** at 7.15pm in Harden Memorial Hall.



Clerk to the Village Council

8th January, 2023

AGENDA

1. Apologies for Absence

To consider apologies offered.

2. Disclosure of Interest

To receive disclosure of personal and prejudicial interest from members on matters to be considered at the meeting.

- a) To receive declarations of interest from councillors on items on the agenda;
- b) To receive written requests for dispensations for disclosable pecuniary interest;
- c) To grant any requests for dispensation as appropriate.

3. Guest Speakers

To welcome Paul Naylor from Bradford Council (Winter Maintenance Operations) and Helen Smiley (Bingley Bubble Community Partnership).

4. Minutes of Meetings (previously circulated to Members)

- a) To approve minutes of the Village Council meeting held on 8th December, 2022.
- b) To note the Outstanding Issues Report (information only, see Appendix 1).

5. Public Representation

Members of the public are invited to raise any matters of concern for a maximum of 15 minutes.

6. Planning Matters

To formulate observations relating to the following applications: -

- a) 22/05035/LBC - Conversion of barn to dwelling with construction of single storey side extension incorporating garage at White Cote Barn, Cross Gates Lane, Harden.
- b) 22/05166/LBC - Works to facilitate the conversion, with part re-build, of barn to create a 4-bed dwelling at Cross Gates Barn, St Ives Estate, Cross Gates Lane, Harden.
- c) 22/05268/HOU - Demolition of single storey rear extension; construction of single storey and partial double storey rear extension at 13 Meadow Close, Harden.

(Planning applications can be viewed via Bradford Council's online system <https://planning.bradford.gov.uk/online-applications/>).

7. Harden Green Action Group

To receive a progress update from Cllr Wood. To authorise or otherwise expenditure of up to £550 for the purchase of a thermal imaging camera for use by the group.

8. Councillor Vacancies

To note that Cllr Wood has indicated she will resign from the Council at the end of the current term of office. To consider steps the Council can take to encourage nominations for the May 2023 local elections.

9. Small Grants Application

To consider and authorise or otherwise a small grants application received from Harden Children's Gala Society for 50% of the cost of the Village Christmas tree (£138 requested).

10. Exchange of Information

To consider any concerns which may have been passed to the Village Council by residents.

11. Correspondence (see Appendix 2)

To receive the following correspondence and to formulate a response, if appropriate: -

- a) Message from a resident re. placing a grit bin on Heron Close / Effingham Road.
- b) Email from ward Councillor Sullivan re. Bingley Rural Week of Action.

12. Financial Matters

- a) To note that the Band D Equivalent Tax Base figure for 2023/24 is confirmed as 844. With a precept of £58 at band D (as agreed by the Village Council on 8th December 2022) the total precept raised in 2023/24 will be £48,952.
- b) To authorise the following payments: -

Payee	Amount	Description
Bradford Council	£2,900.63	Payroll
Harden Children's Gala Society	£138	Contribution to purchase of Village Christmas tree

c) To note the balances and bank reconciliation reports in Appendix 3.

13. Minor Items and Items for Next Agenda

To note minor items and items for the next agenda.

14. Next Meeting

To confirm the date of the next Village Council meeting, as 9th February 2023, at 7.15pm.

THIS IS A MEETING HELD IN PUBLIC - ALL WELCOME

(A full version of the agenda with appendices is available at <https://hardenvillagecouncil.gov.uk>)

Appendix 1: Outstanding Issues

Subject	Issues	Responsibility	Date of last action	Notes
Allotments	Written representations received on the need for allotments.	Clerk & Members	July 2022	Bradford MDC confirmed they won't consider a request for land within the St Ives estate boundaries. Chartered Surveyor to be commissioned to identify potential site(s) and landowner details.
Neighbourhood Planning	Ongoing project.	Council, Clerk & Integreat Plus	November 2022	Bradford MDC appointed independent examiner. Aim is to go to referendum at the local elections in May 2023.
Traffic & Transport	Commission traffic survey(s) and expert recommendations.	Cllr Kirkham & Clerk	November 2022	Clerk to progress discussion with Bradford Council and arrange follow up meeting with other Bingley Rural local councils.
Climate	Climate emergency actions and projects.	Cllr Wood	December 2022	Green Action Group agenda item.
Emergency Plan	To develop an emergency plan for Harden.	Cllr Bryan	December 2022	Cllr Bryan has discussed the plan with Bradford's Emergency Planning Officer.
Signage & Wayfinding	Project to enhance boundary and village centre signage.	Cllr Kirkham & Clerk	January 2023	Work commenced on listing items for the welcome sign (map). Awaiting update from graphic designer.

Appendix 2: Correspondence

Website Message

Date: 6 January, 2023

Hi, I wondered if we could have a grit bin placed on Heron Close / Effingham Road in Harden is this something the parish council can assist with?

From: Cllr Paul Sullivan

Sent: 29 December, 2022

Subject: Bingley Rural Week of Action

Hi everyone,

The Gully Cleaning Manager and I have been discussing a Week of Action for Bingley Rural.

This will dovetail with gully cleaning in our ward
WEEK COMMENCING 13 FEBRUARY.

Rather than the cleaning team deciding on their own, where to grit - the idea is for the community to help formulate the plan.

That is why I am writing to you all.

Each organisation can put forward volunteers to do a litter pick in the area the cleaning team are working in. Resources can be better co-ordinated and targeted.

Please consider what streets need cleaning and what day of that week volunteers are more likely to be available for your village.

I will also post on each village Facebook page.

Once I have the feedback from you, I will discuss it with the cleaning manager.

I Hope to hear from you early in the New Year.

Regards,

Paul Sullivan
Cllr Bingley Rural

Appendix 3: Financial Reports

Harden Village Council Summary of Receipts and Payments Summary - Cost Centres Only

Cost Centre	Receipts			Payments			Net Position +/- Under/over spend
	Budgeted	Actual	Variance	Budgeted	Actual	Variance	
Administration			0.00 (N/A)	2,580.00	1,899.57	680.43 (26%)	680.43
Assets & Projects		1,168.35	1,168.35 (116835)	13,350.00	13,657.07	-307.07 (-2%)	861.28
Audit & Accountancy			0.00 (N/A)	1,000.00	773.00	227.00 (22%)	227.00
Donations			0.00 (N/A)	1,000.00		1,000.00 (100%)	1,000.00
Events		11.00	11.00 (1100%)	425.00	116.23	308.77 (72%)	319.77
ICT			0.00 (N/A)	3,150.00	538.00	2,612.00 (82%)	2,612.00
Income	39,008.00	39,008.00	0.00 (N/A)			0.00 (N/A)	0.00
Insurance			0.00 (N/A)	500.00	490.89	9.11 (1%)	9.11
Maintenance & Repairs			0.00 (N/A)	4,400.00	840.00	3,560.00 (80%)	3,560.00
Neighbourhood Plan			0.00 (N/A)	1,500.00		1,500.00 (100%)	1,500.00
Newsletter			0.00 (N/A)	775.00	631.84	143.16 (18%)	143.16
Parish Plan			0.00 (N/A)	1,000.00		1,000.00 (100%)	1,000.00
Staff Costs			0.00 (N/A)	21,920.00	18,626.74	3,293.26 (15%)	3,293.26
Training			0.00 (N/A)	250.00	90.59	159.41 (63%)	159.41
Travel			0.00 (N/A)	150.00	58.50	91.50 (61%)	91.50
NET TOTAL	39,008.00	40,187.35	1,179.35 (3%)	52,000.00	37,722.43	14,277.57 (27%)	15,456.92

Total for ALL Cost Centres		40,187.35		37,722.43
V.A.T.		6,117.45		3,151.35
GROSS TOTAL		46,304.80		40,873.78

Bank Reconciliation at 31/12/2022			
	Cash in Hand 01/04/2022		48,642.22
	ADD		
	Receipts 01/04/2022 - 31/12/2022		46,304.80
			94,947.02
	SUBTRACT		
	Payments 01/04/2022 - 31/12/2022		40,873.78
A	Cash in Hand 31/12/2022 (per Cash Book)		54,073.24
	Cash in hand per Bank Statements		
	Petty Cash	31/12/2022	0.00
	Unity Trust Current Account	31/12/2022	54,073.24
			54,073.24
	Less unrepresented payments		
			54,073.24
	Plus unrepresented receipts		
B	Adjusted Bank Balance		54,073.24
	A = B Checks out OK		